

UNITED STATES COURT OF APPEALS
FOR THE SIXTH CIRCUIT

Deborah S. Hunt
Clerk

100 EAST FIFTH STREET, ROOM 540
POTTER STEWART U.S. COURTHOUSE
CINCINNATI, OHIO 45202-3988

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Filed: October 25, 2021

Mr. Michael Hiram Carpenter
Carpenter, Lipps & Leland
280 N. High Street
Suite 1300
Columbus, OH 43215

Mr. J. C. Ratliff
Law Office
200 W. Center Street
Marion, OH 43302

Re: Case No. 21-3974, *Rocky Ratliff v. The Ohio State University*
Originating Case No. : 2:19-cv-04746

Dear Counsel,

This appeal has been docketed as case number **21-3974** with the caption that is enclosed on a separate page. The appellate case number and caption must appear on all filings submitted to the Court. If the filing fee was not paid when the notice of appeal was filed, it must be paid to the district court immediately.

Before preparing any documents to be filed, counsel are strongly encouraged to read the Sixth Circuit Rules at www.ca6.uscourts.gov. If you have not established a PACER account and registered with this court as an ECF filer, you should do so immediately. Your password for district court filings will not work in the appellate ECF system.

At this stage of the appeal, the following forms should be downloaded from the web site and filed with the Clerk's office by **November 8, 2021**. Additionally, the transcript order must be completed by that date. For further information and instructions on ordering transcript electronically, please visit the court's website.

	Appearance of Counsel
Appellant:	Civil Appeal Statement of Parties & Issues
	Disclosure of Corporate Affiliations
	Application for Admission to 6th Circuit Bar (if applicable)

Appellee: Appearance of Counsel
 Disclosure of Corporate Affiliations
 Application for Admission to 6th Circuit Bar (if applicable)

More specific instructions are printed on each form. If appellant's initial forms are not timely filed or necessary fees paid, the appeal will be dismissed for want of prosecution. If you have questions after reviewing the forms and the rules, please contact the Clerk's office for assistance.

Sincerely yours,

s/Patricia J. Elder
Senior Case Manager
Direct Dial No. 513-564-7034

Enclosure

OFFICIAL COURT OF APPEALS CAPTION FOR 21-3974

ROCKY RATLIFF

Plaintiff - Appellant

v.

THE OHIO STATE UNIVERSITY

Defendant - Appellee